



MACHINE CONCEPTS, INC.
2167 SR 66, PO BOX 127
MINSTER, OH 45865

Employment Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email: _____

Date Available: _____ Social Security No.: _____ Desired Salary: \$ _____

Position Applied for: _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Are you 18 years of age or older? YES NO Referred by : _____

Education

High School: _____
 From: _____ To: _____ Did you graduate? YES NO Diploma: _____

College: _____
 From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____
 From: _____ To: _____ Did you graduate? YES NO Degree: _____

References

Please list three persons not related to you, whom you have known at least one year.

Full Name: _____ Company/Position: _____
 E-mail: _____ Phone: _____

Full Name: _____ Company/Position: _____
 E-mail: _____ Phone: _____

Full Name: _____ Company/Position: _____
 E-mail: _____ Phone: _____

Previous Employment

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____
Responsibilities: _____
From: _____ To: _____ Reason for Leaving: _____
May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____
Responsibilities: _____
From: _____ To: _____ Reason for Leaving: _____
May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____
Responsibilities: _____
From: _____ To: _____ Reason for Leaving: _____
May we contact your previous supervisor for a reference? YES NO

Disclaimer and Signature

Machine Concepts is an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including race, color, age, sex, religion, handicap or national origin.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release. I also understand, that if I am hired I will be required to attest to my identity and employment eligibility. I will also be required to submit to a medical examination and drug test, if required, before starting work. I understand that my employment or continued employment, to the extent permitted by law, is contingent upon satisfactory medical examinations and drug testing. I understand that this application does not obligate the Company to hire. I also understand and agree that if I am hired, my employment will be "at will" and without fixed term, and may be terminated at any time, with or without cause and without prior notice, at the option of either myself or the Company. No promises regarding employment have been made to me, and I understand that no such promise or guarantee is binding upon the Company unless made in writing by an authorized Company representative. Machine Concepts, Inc. retains the right to revise its policies and procedures, in whole or in part, at any time.

I certify that my answers are true and complete to the best of my knowledge.

Signature: _____ Date: _____